

Speaker Agreement

Organization: [your organization's name]

The Event

Speaker: Event:

Date: Title of presentation:

Length of keynote: Theme of meeting:

Number of attendees: Audience profile:

Program start:

Location of event: Hotel:

Special Requirements of Speaker: Cordless lapel microphone, PowerPoint projector with PC and remote control, VCR player, CD player, one table and two chairs for booth for product sales and book signing immediately after speech plus at least one person to help with sales.

Program Fees and Expenses

Program Fee: \$##,#### (Make Check Payable to The Delano Max Wealth Institute, LLC)

Travel Expenses & Accommodations

Full coach airfare and separate single hotel accommodations for the speaker and his assistant will be billed directly to client. Any additional customary travel related expenses will be invoiced after the program has been completed and are due immediately upon receipt.

Deposits & Cancellation Policy

50% of the speaking fee is due upon signing this agreement and the remaining 50% of the speaking fee is due in full the evening of event. In the event of program cancellation, **Dr. Scott Brown, Ph.D. a.k.a. The Wallet Doctor** will re-book program on a mutually convenient date with no penalty. If program is canceled by client and not rescheduled, deposit will be considered full and complete settlement.

I have received and agree to the terms of this contract. Please sign below.

Client name

Date

Speaker Name

Date

The Delano Max Wealth Institute, LLC

Client Company name

Speaker Company.